

Finiza Limited HE 409571 Irodi Attikou, 8A Lakatamia, 2332, Nicosia, Cyprus

1. Corporate Documents

- 1.1. Certificate of incorporation issued by the company register
- 1.2. Memorandum and articles of association
- 1.3. Certificates issued by the company register :
 - Certificate of Registered address
 - Certificate of Good standing confirming the Company remains on the register
 - Certificate of incumbency not older than 12 months
 - Certificate of Directors and Secretary
 - Certificate of Shareholders

If applicable:

- 1.4. In case of Nominee(s) in the structure: Declaration of Trust between Nominee/Corporate Shareholder(s) and Beneficial owner(s).
- 1.5. Business License

2. Personal documents for each Authorised Representative, Director, Shareholder, Beneficial Owner

- 2.1. Passport and/or National identity card
- 2.2. Proof of residence not older than 6 months
 - Utility bill (e.g. electricity, phone bill etc.), bank account statement or bank reference

3. If the Company's Shareholder is a legal entity:

- 3.1. Certificate of incorporation issued by the company register
- 3.2. Memorandum and articles of association
- 3.3. Certificates issued by the company register :
 - Certificate of Registered address
 - Certificate of Good standing confirming the Company remains on the register
 - Certificate of incumbency not older than 12 months
 - Certificate of Directors and Secretary
 - Certificate of Shareholders

4. If the Company's Director is a legal entity:

- 4.1. Certificate of incorporation
- 4.2. Memorandum and articles of association
- 4.3. Certificate of Directors and Secretary,

5. Documents for establishing business relations

- 5.1. Board of Directors resolution¹ on establishing business relations and granting relevant authority (to represent the Company and operate payment account as applicable).
- 5.2. For authorised representatives (other than Directors): Power of Attorney granting authority.

6. Finiza application forms

- 6.1. Application Account Opening
- 6.2. Annex A Questionnaire
- 6.3. Annex B Representatives
- 6.4. Annex C Beneficiary
- 6.5. Corporate Card Application (if applicable)

7. Beneficial Owner (UBO)² information:

- 7.1. Company's structure signed by the Beneficial Owner(s)/Ultimate Controlling person(s)
- 7.2. Current CV (containing experience, education, occupation)
- 7.3. Reference letter from bank
- 7.4. Confirmation of the UBO's wealth and funds
 - Personal bank account statement, salary, tax returns etc.
 - Other documents and/or information evidencing the UBO's financial condition and sources of income.
- 7.5. Reference letters from reputable service providers/business partners.

8. Economic documents, confirmations of source of funds and assets of the company:

- 8.1. Reference letter from bank (company's corporate account)
- 8.2. Corporate bank statement
- 8.3. Financial statements/Management accounts
- 8.4. Business plans (if applicable)

9. Additional documents (if applicable):

- 9.1. AML Policy
- 9.2. KYC procedure

¹ Certified by the Company secretary, if the Company has a Secretary.

² Natural person who ultimate controls the Company (holds at least 25% of shares directly or indirectly)